

From: Vankeerbergen, Bernadette
To: [Mughan, Anthony](#)
Cc: [Lam, Pok-Sang](#); [Haddad, Deborah](#); [Reed, Katie](#)
Subject: International Studies 4534
Date: Tuesday, February 02, 2016 12:19:00 PM
Attachments: [image001.png](#)

Hello Tony,

Yesterday, the SBS Panel of the ASC Curriculum Committee reviewed a new course proposal for International Studies 4534. The course was unanimously approved with one contingency and six recommendations. Please find below, the feedback of the Panel:

Contingency : Please seek concurrence from Dept of Economics.

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Recommendations:

- Statement on academic misconduct: Add the link to the Code of Student Conduct (<http://studentlife.osu.edu/csc/>).
- Statement about disability services: Add the link to the ODS website (<http://www.ods.ohio-state.edu/>) and use a 16 point font.
- List dates of exams in weekly schedule.
- Is the last exam a 'Final Exam' (the cumulative one) and will it be given during week 15 or in week 14? Please specify.
- Add the number of contact hours/meeting times to the syllabus.
- Provide details about the exam format (e.g., essay, short-answer, multiple choice, combination).

I will return the course via curriculum.osu.edu in a minute to enable the unit to address the points above.

If you have any questions about this feedback, please feel free to contact Pok-sang Lam (Chair of the SBS Panel; cc'd here), or me.

Best,
Bernadette



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